



Coaches Handbook
&
Bylaws

2013

Lake Jackson Girls Softball Association

Vision:

To have the city of Lake Jackson identified synonymously with high quality girls softball.

Mission:

Promote excellence in girl's softball through teamwork, quality coaching and integrity.

Cultivate community, political, and financial support to spotlight the Lake Jackson Girls Softball Association as the "Diamond of the ASA".

Develop opportunities to host large tournaments that showcase the LJGSA as a world-class softball organization.

Provide an enjoyable experience and a learning opportunity for all girls who participate in the Lake Jackson Girls Softball Association.

Always remember to ask

"WHAT IS BEST FOR THE GIRLS"

www.lakejacksonsoftball.com

Welcome to the 2013 Spring Season of Lake Jackson Girls Softball (LJGSA) Here is some helpful information

Got a question? Contact your league VP.

Tee Ball & Pixie I (6 & under)

Belinda Dolly
Home: 233-4312
Cell: 281-686-5231
Email: dolly_belinda@yahoo.com

Pixie II (8 & under)

Bo Minchew
Cell: 236-5416
Email: tgminchew@hotmail.com

Freshman (10 & under)

Mark Barta
Cell: 281-900-1132
Email: mark.barta@cooperindustries.com

Sophomore (12U & 14U)

Greg Rodriguez
Cell: 832-212-2398
Email: rodriguezgp65@gmail.com

Division A (all age levels)

Wade Nichols
Home: 285-9173
Cell: 236-8755
waden@brazoria-county.com

Registrar

Maggie Cook
Cell: 832-877-4034
Email: Maggie.a.cook@gmail.com



RAIN OUTS

Wondering how to find out if your game or practice has been cancelled? Here are three ways:

LOOK for the Red Flag. It will be flying at the fields if they are closed.

CALL 299-3286. There will be a recording stating the condition of the fields.

SURF our website at www.lakejacksonsoftball.com

There should be a note on the home page informing of field closures.

ADD "Lake Jackson Softball" as a friend on Facebook and we will update the Facebook page with rainout and other important information.

WEBSITE

For up-to-date news, visit our website at

www.lakejacksonsoftball.com



FACEBOOK LINK

<http://www.facebook.com/people/Lake-Jackson-Softball/100000646025048>

2012-13 Lake Jackson Girls Softball Board Member List

Board Position	Name	Home	Work	Cell	1st e-mail
President	Stephen Cook	265-2733	849-6888	281-541-3338	scook@bcosinc.com
Executive Vice President	Aimee Church	849-2730		713-907-1433	aimee.church@cggveritas.com
Secretary	Marisa Worman			979-230-8448	marisakk2@gmail.com
Treasurer	Jason Tracy			979-299-8768	tracyjason@hotmail.com
Registrar	Maggie Cook	265-2733		832-877-4034	maggie.a.cook@gmail.com
Publicity Director	Sally Mills			979-417-1926	sallymills1114@comcast.net
Scheduler	Benny Perez	297-4276	238-4796	709-4519	benny-perez@att.net
Procurement Leader	Tiffany Whipple			235-7000	nateandtif@yahoo.com
Equipment Manager	Stace Williams			979-417-1835	swilliams@brazosportisd.net
Concession Stand Manager	Colette Helmtoller	265-8325	285-1164	824-2253	colette.helmtoller@gmail.com
Fundraiser Director	Anissa Cuneo		299-0209	979-709-6301	acuneo@tdecu.org
Pixie I Vice President	Belinda Dolly			281-686-5231	dolly_belinda@yahoo.com
Pixie II Vice President	Bo Minchew			979-236-5416	tgminchew@hotmail.com
10U Vice President	Mark Barta	480-9962		281-900-1132	mark.barta@cooperindustries.com
12U/14U Vice President	Gregory Rodriguez	297-4718		832-212-2398	rodriguezgp65@hmail.com
Division I Vice President	Wade Nichols	292-0542	388-2220	292-5967	wn1539@yahoo.com
Facilities Manager	Clint Williamson			482-1529	opee_12@yahoo.com
Field Manager 1	Vaughn Velasco		265-1314	482-6662	vvelasco@infinitycs.us
Field Manager 2	Seth Mills	297-4554		417-1328	sethmills916@sbcglobal.net
Field Manager 3	Chris Meier	529-9124	238-6661	709-6367	cmeier@dow.com
Field Manager 4	Cort Pennington		238-4831	248-7192	cort.pennington@yahoo.com
Field Manager 5	Jon Theis			979-480-3437	poboysseafood@sbcglobal.net
Tournament Director	Michelle Minchew			979-236-4497	LJGSA-VP-PixieII@hotmail.com
Webmaster	Tracy Rasmussen			979-230-8056	raz.lance.tracy@gmail.com

Uniform Orders

Uniform orders will need to be turned in no later than **January 28th** to Tiffany Whipple. If your team is designing a logo, the logo must be turned in with the order form on January 28th.

Tiffany can be contacted at 979-235-7000 or you can email the form to nateandtif@yahoo.com

The Uniform Order Form will be the end of this booklet making it easier to tear out and complete as you call your kids once they have been drafted.

Equipment Bags:

LJGSA does provide equipment bags that consist of catchers gear, batting tee, 10 practice balls and 4 game balls. If you feel like you will need more game balls than that you will have to acquire those on your own. You WILL be expected to turn in the equipment bags (complete with 14 balls) at the end of the season. A \$75.00 check will be held (not cashed) until the bag is returned at the end of the season. Please be prepared to turn the bag in at closing ceremonies. If you are unable to turn it in on that day please contact Stace to setup a day and time for your return.

You can get your equipment bags from Stace Williams at the equipment room on Sunday, January 27th immediately following the draft. (Tan building out by fields 5&6) If necessary you may contact Stace at 979-417-1835 to make other arrangements. Or you may email him at swilliams@brazosportisd.net

Practice Time Scheduling

You will be required to turn in a “practice time request form” at the end of today’s meeting. If you are unable to turn it in today, you can email it ASAP to Benny Perez at benny-perez@att.net or call him at 979-709-4519.

Aimee Church will be assisting him with the scheduling process so please CC her on any request of time change at

Aimee.Church@cggveritas.com

We will make every effort to accommodate your requests but we will communicate any changes that may HAVE to be made.

Every effort will also be made to make any and all scheduling as fair and equitable as possible. Please remember that we have quite a few teams usually all wanting the same time so we are asking for as much flexibility as possible in your practice time.

Team Moms

Please have your team mom contact Marisa Worman at marisakk2@gmail.com with the following information:

Name

Contact information

Coach/Team Name/Age

This information should be sent no later than February 3, 2013.

Marisa will contact your team mom and provide information and picture packets for opening day schedules.

Ace Certification

Each team, 10U and up, should have at least ONE ACE CERTIFIED COACH on the field at all times. LJGSA will pay for this certification for up to TWO COACHES per team. For All-Star purposes Pixie age groups will be required to hold either the ACE certification or the ASA background check card.

It has not been communicated at this time as to whether or not District 27 will host an ACE Certification class.

It is recommended that you go online to:

<http://www.asasoftball.com/youth/certification.asp> and follow the instructions to obtain the certification. Print out the receipt along with the completion page and turn them into your VP so that we may begin to get reimbursements made. This should be completed and turned into your VP no later than **February 17, 2013**

Please remember that LJGSA will ONLY pay for TWO COACHES per team, AND for those turned in prior to **February 17, 2013**.

Coaches Rules and Class

New this season, LJGSA will be hosting a Coaches Rules Class and Clinic. This will cover rules specific to the different age groups and some great tips and drills for running practices. The date for this clinic will be on Friday, February 8, 2013 at 6:00. Each team will be required to have at least one coach in attendance but ALL coaches are encouraged to attend. If you have any questions please contact Mark Barta at mark.barta@cooperindustries.com or Tiffany Whipple at nateandtif@yahoo.com

LAKE JACKSON GIRLS SOFTBALL ASSOCIATION
P.O. BOX 145
Lake Jackson, Texas 77566

BY LAWS

Revised: November 2012

ARTICLE I - NAME AND ORGANIZATION

1. The name of this association shall be the "Lake Jackson Girls Softball Association". The words "Association" or LJGSA will be used to mean the Lake Jackson Girls Softball Association throughout the balance of these By-Laws, Rules and Regulations and Tournament Rules.
2. Participation in this Association shall be for all girls registering with the Lake Jackson Girls Softball Association.

ARTICLE II – PURPOSE

The purpose of this organization is to provide a recreational program and a Division 1 program, to help develop girls as a whole, through their moral, emotional, social, spiritual, mental, and physical growth.

ARTICLE III - MEMBERSHIP

Control of the Association shall be in the membership. Members of the Association shall be:

- a. Any parent or guardian of a daughter playing softball on an Association team.
- b. Managers of an Association softball team.
- c. Any individual not mentioned above may become a member of the Association by paying dues in the amount of one-dollar (\$1.00) to the Treasurer during the 30 days prior to the Annual meeting.

Each member, who is not in arrears for dues or fees, shall have one vote at all meetings.

ARTICLE IV - REGISTRATION FEES

Registration fees shall be as follows:

- a. The Board will determine the amount per player or per family before the start of each spring and fall season.
- b. For individuals who have a daughter playing softball for an Association team during the current season, the registration fee that they pay for their daughter includes their membership dues.

Parents may request a refund from the Board of Directors should their daughter become injured and deemed unable to compete before the start of game play.

Registration fees shall be due and payable on or before the first game of the season.

A delayed payment option, waiver or payment exemption may be approved by the LJGSA Board for good cause. A parent or guardian may be asked to appear before the board to

prove hardship in these cases at the request of a Board member. The waiver shall only be for the registration fees for the current season.

All uncollected fees due to the association must be collected before a player can register (or sign a roster) for the next season of play (including Post Season).

ARTICLE V - MEETINGS

1. Meetings of the Association shall consist of two regular meetings of the membership and shall take place in September and November at a time and place to be determined by the Board of Directors at the Annual board meeting. The September meeting shall be the annual meeting. Notice of regular and annual meetings shall be posted on the LJGSA website and be posted at The Youth Sports Complex by the Publicity Chairman ten days before the meetings, but failure to give notice shall not invalidate the meeting from being conducted.
2. Business at these meetings shall include but are not limited to the following agenda items:
 - a) September (Annual meeting) – the election of new officers and selection of a Bylaws committee
 - b) November – vote on Bylaws changes, finalize spring registration
3. The Board of Directors may call a special meeting of the membership and notice of such membership meetings must be published in at least the Brazosport Facts, on the LJGSA website and at the Youth Sports Complex no less than three days before the meeting.
4. A general membership quorum shall consist of twenty voting members present.
5. All meetings of the membership or the Board of Directors of the Association shall be governed by the most current edition of Robert's Rules of Order, Revised.
6. Attendants in Association and Board Meetings will conduct themselves in a respectable manner; discussing issues in civil tones, without name calling or attacking another person's character. Anyone in violation will be asked to leave by the designated Sergeant-at-Arms.

ARTICLE VI - BOARD OF DIRECTORS

1. The Board of Directors of the Lake Jackson Girls Softball Association shall consist of the following officers: President; Executive Vice President; Vice President of Division 1 League; Vice President of Sophomore/Junior League; Vice President of Freshman League; Vice President of Pixie II League; Vice President of Pixie I/T-ball League; Secretary; Treasurer; Equipment Manager; Field Manager #1; Field Manager #2; Field Manager #3; Field Manager #4; Field Manager #5; Facilities Manager; League Scheduler; Tournament Director; Concession Stand Manager; Procurer/Purchasing Agent; Publicity Chairperson; Fund-raising Chairperson; Official Registrar; Webmaster. The organization of the board shall be as shown in Appendix 1.
2. Each year officers of the Association shall be elected by the voting membership at the Annual meeting. An individual must be a member of the Association to be elected an officer of the Association. The term of the office for all officers shall be from the date of their election until the two-year term for that position has expired .
 - a. The search committee shall submit a list of candidates to the board at least two weeks prior to the annual meeting. The list of candidates will be posted at the

- Youth Sport Complex and on the LJGSA website. Each board member will have copies of the list to be handed out upon request.
- b. Nominations for current Board position openings will be closed at 48 hours prior to the vote unless the position has no nominations or is vacated during the vote.
 - c. Each board position must be voted on an individual basis.
 - d. The board positions are for a two-year term. The position elections will be staggered (12 elected in one year, the remaining 12 in the following year).
 - e. Secret ballot need only be required for contested positions.
 - f. The search committee shall provide the candidates with a printed description of the positions.
 - g. Any board position with only one candidate shall be voted as either yes or no, as to whether that person may hold that position.
 - h. Election should be by show of hands or acclamation for uncontested positions.
3. Any officer may be removed from office with cause. Officers missing three consecutive board meetings will be subject to cause review.
 4. A vacancy on the Board of Directors after the annual November meeting shall be filled by a majority vote of the remaining members of the Board.
 5. The President of the preceding, if not returning as an elected Board member, year shall act as an ex officio member of the Board of Directors for the period of one year.
 6. A search committee to find candidates for board positions for the following year and consisting of at least five members shall be appointed by the Board of Directors by February 1st of the current year. No more than two members of the committee shall be current board members. A list of board positions, the names and phone numbers of the search committee and a description of the duties of each position will be posted on the LJGSA website and near the concession stand for at least one week prior to closing ceremonies.
 7. To be nominated for president, a person must have been a member of the Association for the preceding two years. Presidential candidates must have a minimum of one year of board experience. Presidential candidates must have previously served on the LJGSA Board without having quit his/her previous position.
 8. No business may be conducted at meetings of the Board of Directors without a quorum present, with a quorum being a simple majority of the members of the Board of Directors, unless there was at least 7 days notice given of the meeting and that there were matters to be voted on. With 7 days notice given to the Board of Directors, those in attendance at a meeting may vote and make a decision by a simple majority of attendees
 9. All decisions of the Board of Directors must have at least a simple majority vote of those present, with the exception of the following decisions, which must have at least a two-thirds majority vote of those Board members present:
 - a. exceptions to the By-Laws or Rules and Regulations
 - b. exceptions to eligibility requirements
 - c. approval of managers
 - d. expulsion or suspension of managers, assistant managers, coaches or team mothers
 - e. removal of a member of the Board of Directors.
 10. The Board of Directors shall conduct regular meetings as needed. The president may call a special meeting of the Board of Directors at such time and place as he or she may designate. Notice of such special meetings may be by telephone, email or other means.

11. Each officer shall prepare and submit all proposed spending to the Treasurer by October 15. The treasurer shall submit a final budget for approval by the Association at the November meeting.
12. All expenditures over \$500.00, not previously approved in the budget, must be approved by the Board of Directors.
13. In the matter of the Board of Directors voting via email, the entire Board should receive the email and a decision must have at least a simple majority vote of ALL Board members.
14. Decisions of the Board of Directors involving exceptions to the Bylaws or Rules and Regulations WILL NOT be conducted via e-mail.

ARTICLE VII - DUTIES OF OFFICERS

1. The President shall:
 - a. preside at all meetings of the Association and of the Board of Directors
 - b. appoint all committees, except the search committee
 - c. exercise supervision of the Association in general
 - d. report for the Board of Directors
 - e. issue all final decisions of the Board of Directors
 - f. sign all official documents
 - g. be an ex officio member of all committees except the search committee.
2. The Executive Vice President shall:
 - a. assume duties of the president and the league vice presidents in their absence
 - b. appoint a league vice president to assume the duties of the president and the executive vice president in their absence
 - c. participate as a member of the concession committee.
3. Each League Vice President shall:
 - a. have the responsibility of his league
 - b. be team coordinator, forming and making all teams and additions
 - c. recommend all managers in the league to be approved by the Board of Directors
 - d. see that all Rules and Regulations set up by the Association are carried out
 - e. keep his league's won and lost records, the number of tournaments entered by each team, and where tournaments were played. These records are to be turned in at the end of the season to the President for next year's officers.
 - f. notify all managers of monthly meetings
 - g. administer his/her league's LJGSA tournament and settle disputes of that tournament.
NOTE: In the event the Vice President cannot resolve a problem in his/her league, between two managers, or himself/herself and a manager, the problem will be submitted in writing, by the manager(s) involved to the Board of Directors.
4. The Secretary shall:
 - a. keep the minutes of all meetings of the Association and of the Board of Directors
 - b. keep all records
 - c. telephone all members of the Board of Directors for special meetings
 - d. carry on the correspondence of the Association
 - e. supply a list of names, addresses, and phone numbers of all officers, managers, and assistant managers to all team managers and officers on draft night.
 - f. Contribute meeting minutes and other content as needed to the LJGSA website.
5. The Treasurer shall:

- a. have custody of all Association money
 - b. sign all checks
 - c. keep regulation books of all financial records of the Association
 - d. issue regular reports to the Board of Directors and the membership including actual spending versus budget, at least monthly
 - e. be responsible for submitting a budget to the membership during the November meeting
 - f. present a final accounting of all monies at the annual meeting.
 - g. File and pay sales tax quarterly with the State of Texas.
 - h. On October 1, print reports from Microsoft Money and send to LJGSA's accountant so a 990 Form can be filed with the IRS in February of the following year.
6. The Equipment Manager shall:
- a. see that each team is properly equipped at the beginning of the season
 - b. work with the Procurement Director to purchase team equipment and scorekeeping equipment
 - c. furnish any special equipment requested by a manager only with the approval of the Board of Directors
 - d. issue equipment during the playing season
 - e. keep a record of equipment issued to each team during the season.
7. The Field Managers shall:
- a. be responsible for insuring the conditions of the fields and field equipment
 - b. see that assigned fields for regular scheduled leagues and tournaments are in appropriate playable condition
 - c. be responsible for establishing a schedule each year for the teams to participate in field maintenance
 - d. be responsible for providing a list of field duties to be distributed with the schedule, including picking up trash around the bleachers.
8. The League Scheduler shall:
- a. schedule all regular season and make-up games
 - b. assign times for practice fields (prior to the start of league play)
 - c. be responsible for scheduling practices, games and other use of the field for persons or teams outside of the Association.
9. The Tournament Director shall:
- a. coordinate all LJGSA tournaments
 - b. gather the information about LJGSA tournaments, send out the invitations, set up the brackets, and collect the money
 - c. turn all information for the tournament over to the proper league vice president.
 - d. Turn all money for the tournament over to the league treasurer.
10. The Concession Manager shall:
- a. form a committee to assist with duties
 - b. purchase supplies
 - c. assign teams to work the concession stand
 - d. oversee the operation of the concession stand.
11. The Publicity Director shall:
- a. coordinate all Association publicity
 - b. notify the press of all monthly meetings including discussion meetings for proposed by-laws changes
 - c. oversee the process of sales and construction of field signs.
12. The Procurement Director shall:

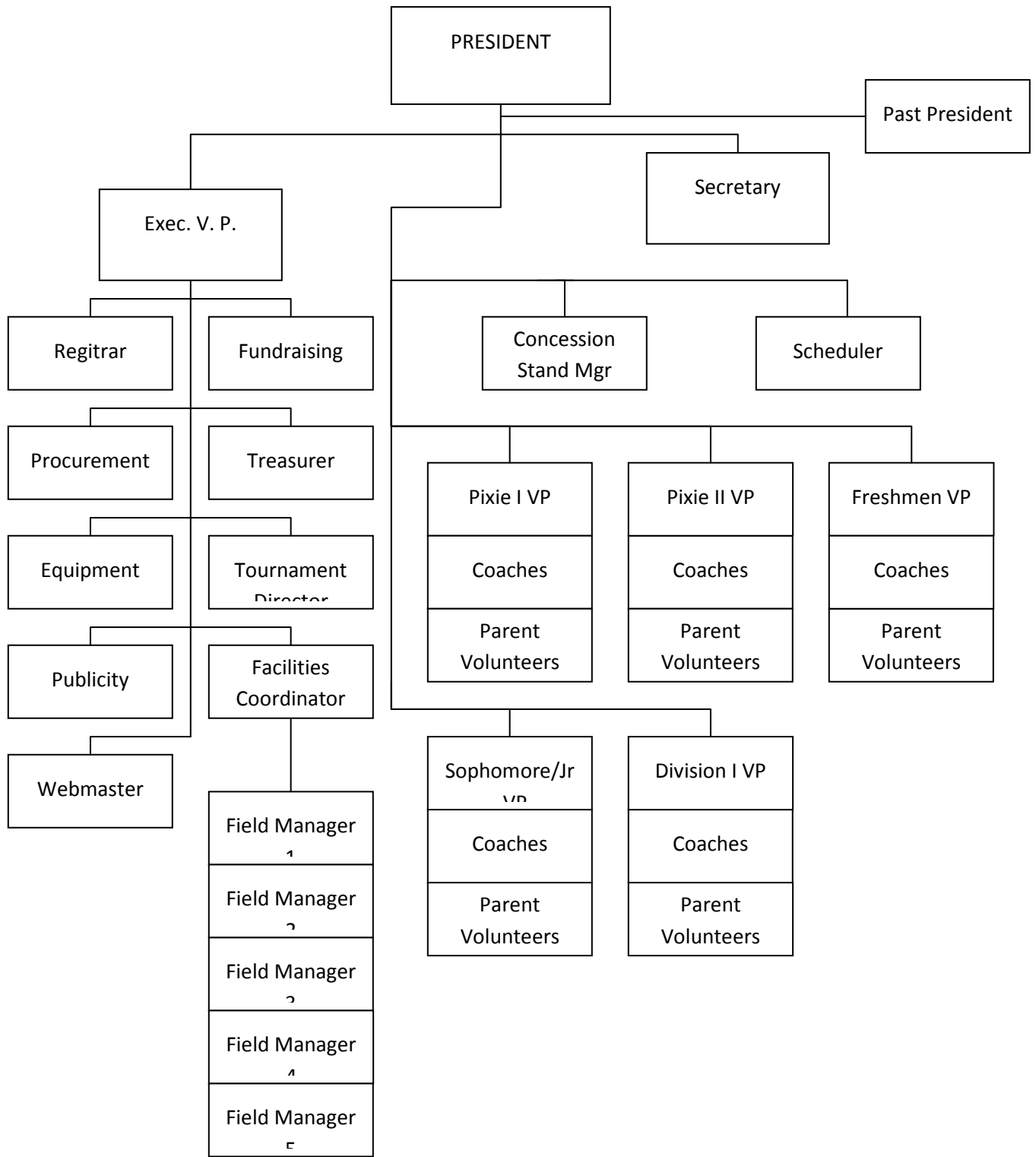
- a. be responsible for purchasing all equipment, scorekeeping, large field items (bases, chalkers, mowers, etc.), association T-shirts, trophies for league and tournaments
 - b. request bids and actively seek the best price for quality products. The procurement director shall strive to do business locally unless the price difference is significant enough to warrant purchase outside of the Brazosport area.
13. The Fund-Raising Chairperson shall:
- a. coordinate all fund raising activities of the Association, except for post season travel expenses.
14. The Official Registrar shall:
- a. conduct registration of players and collection of membership dues at the time period designated by the Board
 - b. furnish to the league vice presidents, prior to draft night, a list of officially registered players and their team status
 - c. maintain a current team status list.
15. The TGCGSA Representative (this position may be a collateral duty for an existing board member) shall:
- a. represent the LJGSA at TGCGSA meetings
 - b. communicate LJGSA issues/recommendations to the TGCGSA
 - c. inform the LJGSA of TGCGSA rule changes, activities, etc.
16. The Facilities Manager shall:
- a. Backup for concession Manager
 - b. Coordinate the cleaning crews for the Youth Sports Complex
 - c. Arrange for general complex maintenance and aesthetics.
 - d. Head up the facility enhancement projects.
17. The Webmaster shall:
- a. maintain and update LJGSA website
 - b. maintain and update LJGSA Facebook page

ARTICLE VIII - AMENDMENTS

1. These By-Laws Rules and Regulations and Tournament Rules may be amended, repealed, or altered by two-thirds vote of the total Association membership present at the November General meeting as described in section (g) below. Any and all changes to the By-Laws, the Rules and Regulations and Tournament Rules will be made according to the following procedure:
- a. A By-Laws, Rules and Regulations and Tournament Rules Committee consisting of three Board members and three at-large members appointed by the president at the Annual meeting will accept all proposals turned over by the previous year's committee and begin accepting proposed changes to the By-Laws, Rules and Regulations, and Tournament Rules of the LJGSA immediately after the Annual meeting. The Bylaws committee shall be a standing committee and the members shall hold their position until the next Annual meeting. All proposed changes to the By-Laws, Rules and Regulations, and Tournament Rules of the LJGSA must be submitted in writing with the originator's name and phone number to a member of the By-Laws, Rules and Regulations, and Tournament Rules Committee by September 30.
 - b. The By-Laws, Rules and Regulations, and Tournament Rules Committee will meet the first week of October to compile proposals and draft wording necessary

- to implement the proposals. The draft shall be shown to the originator to ensure that it meets the original intent.
- c. A copy of the proposed changes will be posted at the Youth Sports Complex and on the league website and will be available from any By-Laws, Rules and Regulations, and Tournament Rules Committee member or board member by October 20.
 - d. The proposed changes will be presented to the general membership at the November Association meeting for the purpose of the voting. On controversial issues one person for and one against will be given two minutes to present a summary. More time may be allotted equally to both sides by a majority vote of those present, provided that the extra time does not exceed a total of ten minutes.
 - e. The By-Laws, Rules and Regulations, and Tournament Rules shall be effective as of the date of passage.
2. Beginning on the date of passage and continuing until regular season play begins, the Board of Directors may, at a special Association meeting, propose those changes in the Rules and Regulations necessary to insure conformity with rules and requirements mandated by Texas and National ASA.

Appendix 1: Association Organization Chart



LAKE JACKSON GIRLS SOFTBALL ASSOCIATION

P.O. Box 145

Lake Jackson, Texas 77566

RULES AND REGULATIONS

Revised: November 2012

SECTION I - REGISTRATION

Regular registration for the spring season will begin the 2nd weekend following the restart of school in January. Exact dates and times will be determined at the November meeting.

At the time of registration, each player/parent will designate league choice - recreational or Division I. The recreational league will consist of age groups 4 (Tee-Ball) through 14 and under. The Division I League will consist of age groups 8u and under through 18 and under. A player may not be registered for both the recreational and the Division I Leagues at the same time.

Parents will be informed of both their rights and obligations at the time of registration. Their obligations include some volunteer hours in the concession stands and for field maintenance to help the Association serve their child. Parents will sign an acknowledgement of their obligation to adhere to a Parent Code of Conduct agreed upon by the Board of Directors.

The Board of Directors will determine regular registration and late registration dates on an annual basis. Girls not participating in a skills assessment or girls being reassigned after a team did not make will be placed in a player pool. Each one will be drawn randomly by the next team needing a player after a minimum of 3 players are available or 1 week passes. The Board of Directors will decide any other registration exceptions and subsequent team assignments in all leagues.

Fall Ball will be organized by the Board of Directors in June with play beginning in September.

For Division Teams ONLY:

For Spring registration there will be a flat fee per team which is to be determined by the Board at the November Board Meeting annually. Proposed amount for Spring 2012 will be \$600. Each team will pay the flat fee registration and will pay the current cost of ASA insurance per player and coach that they register throughout the course of the year. The current ASA insurance/registration fee for 2011 is \$25 per player and coach. For Fall Division teams will pay a \$100 team fee that would make them a registered team for Fall allowing them practice time at the complex. In addition to that fee they would pay the \$15 team fee required by District 27 to register each Division team in the Fall.

SECTION II - PARENT AND PLAYER RESPONSIBILITIES

1. Each player and parent must support the LJGSA through activities which may include concession stand duty, field maintenance, assistance during tournaments at the LJGSA Complex, fund raising or other assigned projects.

2. Each player and parent is responsible for cleaning the dugout and park area following each game.

SECTION III – RECREATIONAL TEAM DRAFT PROCESS

For the purpose of this rule, seasons will be defined as follows:

Recreational ball teams shall have three seasons. The first shall run from January 1 through the end of the League's last scheduled game and shall be referred to as the Spring Season. The second season shall run from the end of the Spring Season (above) through the end of the ASA National tournament for that age group and referred to as the Summer Season. The third season shall be from the end of the Summer Season (above) until 31 December and referred to as the Fall Season.

Sister Option = sisters have the option of playing on the same team.

Assistant Coach Player Options - In All Leagues

When forming a new team, defined as never existing before and no returning players, the manager can pick up 2 coaches and their daughters before the draw/draft process begins. These selections will fall into the 3rd and 5th rounds as coaches options currently do. A coach can choose to only pick up one coach/daughter in the first year and pick up the second coach/daughter in the next year.

Concerning returning teams, if a team has lost one or both assistant coaches and their daughters are no longer on the team, then the manager is allowed to fill those spots.

Meaning, if one coach/daughter is lost, the manager can fill one spot. If two coaches/daughters are lost, then the manager can fill two spots. If no coaches/daughters have been lost, then no coach options are available.

Tee-Ball League

This league is instructional: no scores or records will be kept and no umpires will be used.

All players who are 4 years old on January 1st of the current year will have the choice of playing either Tee-Ball OR Pixie I for the Spring and/or Fall.

Pixie I Only

These leagues are recreational: no scores or records will be kept.

1. Pixie I teams will be formed via random draw, split by age group. Players will be divided by age (4, 5, or 6 year old) and the Coach will have the option of which age group to pick from at each of his/her draws.
2. New teams draw out of the hat (reversing order after each round) until they have as many players as the established teams (those in the same league with at least four returning players) with the least number of returning players. Sister option player goes to the next available position.
3. The returning teams begin joining in the draw as their number of players is reached.
4. After a player has been selected for a team, she must remain on that team for that season.

All Leagues Except Pixie I and T-ball

1. Each approved coach will be allowed to come evaluate the players on their own or send a representative in their place with a maximum of 2 representatives from each team.
 - a. All players participating in the tryouts will be graded on a point scale of 1 to 5 for the following categories: hitting, bunting, catching, throwing and running.
 - b. All pitchers will be graded on a point scale of 1 to 5 for the following categories: speed, accuracy, form, and experience. (1 = weak, 5 = strong).
2. After a player has been drafted or randomly selected to a team, she must remain on that team for that season.
3. Any player who chooses not to participate in the player evaluation, will be placed in a pool and be selected to a team via random draw. This will be done at the end of the draft.

In an attempt to make all leagues more competitive LJGSA will attempt to place at least one pitcher on each team for 10u and up. A "pitchers" draft will be held prior to the normal draft and any girl who tried out as a pitcher will be eligible for this draft. If a team already has a pitcher on their roster they will pass on this draft. Once each team has had the opportunity to draft a pitcher, the teams will start over with the normal draft process. Only girls who tried out as a pitcher during try outs will be eligible for this draft. Teams shall draw from a hat for their draft order and the draft choice will then be placed in the last available draft position.

If for any reason the player selected in the Pitchers draft is no longer on the original team they were drafted to by way of the supplemental pitchers draft, the team that loses that player may participate in the supplemental pitchers draft for the same age group again with the only provision being that the returning team automatically draft in the last position in the pitchers draft. If two (or more) returning teams are both able to participate in the supplemental pitchers draft, then they will also draw from a hat to determine the order of draft.

The regular season draft will be run by the respective league's VP (or designee) and will be attended by one neutral (no daughters involved in that league) LJGSA board member.

1. The first round will proceed with new teams drafting first, and established teams (being those in the same league with at least four returning players) with less than eight (8) players returning, will draft in order of smallest roster to largest roster size. New teams and all ties by established teams will determine draft order by a "draw/coin flip."
2. After the first round all teams with four (4) or more players will drop out of each round until all rosters contain at least the same number of players as any established team in that round.
3. The second round will proceed the same as the first round except that daughter of the manager will be automatically placed in this roster spot in place of a draft choice. Also the draft order will be the reverse order of the first round.

4. The third round will proceed the same as the previous round except that the assistant coach's option players will be automatically placed in this roster spot in place of a draft choice. Also the draft order will be the reverse order of the second round.
5. The fourth round will proceed the same as the previous round except that the draft order will be the reverse order of the third round.
6. The fifth round will proceed the same as the fourth round except that the second assistant coach's option players will be automatically placed in this roster spot in place of a draft choice. If a Manager has elected not to fill this position with a coaches option then they will be able to draft a player in reverse order of the fourth round .
7. The sixth round will proceed with the established teams joining the draft in order of smallest roster to teams with largest roster. Established teams will join the draft at their first open draft position and remain in this order for the remainder of the draft. Also the draft order will be the reverse order of the fourth round.
8. The seventh round will be the same as the sixth round, and the draft will continue in this manner, reversing draft order each round, until all players have been drafted.
9. Players from the pool will be added to rosters in draft order via a "Blind Draw" until rosters are full.
10. If a team must be dropped for any reason, the low roster team will be dropped. If there are two or more teams with the same number of players, the manager with the least seniority in that league will be dropped.
11. If the coach has more than one (1) daughter those additional daughters will be automatically placed in the last draft position. Sister option player goes to the next available position.
12. Any league with too few players to have two (2) or less teams will redraft all players each year.
13. No coach's gentlemen's agreements or parent/player requests will be proposed or honored during any draft.
14. Any player selected in the "supplemental pitchers draft" will automatically placed in the last available draft position.

SECTION IV - DIVISION I RULES

The purpose of Division 1 is to further the skill level of the more competitive players in LJGSA for potential success in High School and College. Division 1 or "open" competition is extremely time consuming on the part of managers, players, and their families. Commitment to manage and play at this level must come with the knowledge and understanding of these requirements to be competitive. Division I teams shall have two

seasons. The first, Spring Season, shall run from January 1 through the end of the ASA National tournament for that age group. The second season shall run from the end of the Spring Season until December 31 and will be referred to as the Fall Season.

1. The number of Division 1 teams in an age group will be determined according to the following guidelines:
 - a. Each team will have a minimum of 10 players (11 to 13 recommended).
 - b. Teams with 10 or more roster signatures of players, registered to play the specific League Division 1 and with an LJGSA board approved manager will be approved automatically.
 - c. All Division 1 teams shall *form or* hold tryouts as needed and submit rosters for a season to the Registrar at least seven days prior to the Recreational League Draft. Should a player sign more than one roster they will be declared not eligible for Division 1 and asked if they wish to be placed in the recreation league.
 - d. Once a player signs a team roster the manager is not allowed to drop the player from the roster (unless approved by board and district commissioner). If a manager attempts to drop a player from the roster, the LJGSA board will remove the manager and appoint a replacement.
 - e. If both a player and manager agree to drop a player from a roster, the player's name can be removed from the team roster, with the district commissioner's approval.
2. Each parent and player in Division 1 League must follow all requirements noted in SECTION II – PARENT AND PLAYER RESPONSIBILITIES.
3. Qualified teams (meeting 1 and 2 above) may schedule the YSC fields for fundraising tournaments at their own financial risk with approval from the Board of Directors, as long as another Division Team or League Tournament has not been scheduled at that time. Tournament dates will be scheduled in the order of being requested.
4. Managers are responsible for the team's schedule, quality of instruction and development of the "team" concept with the goal of becoming competitive at the state or national level.
5. Division I teams are allowed to raise funds to defray travel and associated expenses. Fundraising at tournaments held at the Lake Jackson Youth Sports Complex will be allowed, as long as, they are not competing with the normal, regular concession stand items.
6. Division I teams are responsible for their own funds. They will furnish the LJGSA with a financial statement in detail to support IRS audit and to account for contributions and expenses at the Annual meeting each year upon request by the Board.
7. Division I teams wanting to recruit recreational players (any player who signs a recreational roster for the upcoming season) to their teams, will need to follow the proper channels prior to asking any recreational player to play for them. This would include notifying the League VP (of the respective age group) and the League President. The League President and the League VP will then notify the player of the request. Failure to follow this procedure could disqualify a Manager from participating in the LJGSA for the following season.
8. Pixie II Division I teams will be allowed to form, but will be unable to play in recreational league games or tournaments. Pending approval from the ASA District Commissioner, Pixie II Division I 8u teams will be allowed to play in the ASA District and State Tournaments.
 - *8U Division I teams will be required to submit their roster 30 days prior to the recreational draft.

SECTION V - POST SEASON TEAMS

Post Season Team Selection Process

The league will recognize only one post season team for every five teams in an age group. 1-5 teams, one post season team; 6-10 teams, 2 post season teams; 11 or more teams, 3 post season teams. If additional teams want to form, do so, but not be scheduled practice times until all post season, and division teams get scheduled.

1. Each manager should understand that he/she has a responsibility to help pick the league post season team at the end of the season, and should continually evaluate talent during the season. Managers are encouraged to take notes and discuss girls with other managers before and after games are played.
2. A post season selection meeting will be set by each League Vice President and held as soon as possible after the final regular season game is played. This meeting will be attended by one manager from each team (or their designee), the League Vice President and one neutral LJGSA board member. No other parties shall attend this meeting (including children).
3. During the post season team selection meeting, all managers (or their designees) will discuss and (nominate up to twelve girls that they have selected for the first post season team). The League Vice President will end the discussion period at his/her discretion after sufficient discussion has occurred. Consideration for additional teams (based on league size) should be included in the discussion. This should not affect the way a coach votes for the first team girls. The most qualified players should be nominated for each team.
4. After the discussion period has ended, each manager will pick the ten most qualified girls for the post season team via secret ballot and submit the names to the League Vice President. The following criteria should be used to determine the selections:
 - a. Players should be chosen on merit. (hitting, fielding, base running, and concept)
 - b. The player can commit to the full post season.
5. No side deals should be made between managers to exclude any qualified girls from the first post season team for any reason.
6. The League Vice President and the neutral LJGSA board member will tally final votes. A list of the top 13 girls will be compiled. If several girls are tied with the lowest number of votes and the list exceeds 13, a run off vote will be held by re-voting for the girls with the lowest number of votes. The Post Season Manager Selection Process for Pixie I and II should now be completed.
7. After the nominations have been made then the ACE Certified coach that is selected for the post season team will take the top eight players with the most votes. The coach can then pick the remainder of the team from the rest of the nominations to complete the roster up to fourteen. After the first team is selected then all players except the ones chosen for the first team are put back into the selection process starting over with no votes. In the event of multiple teams, confirmation of each girl's availability should be completed within 24 hours to allow the additional team's manager to begin contacting players. If a player selected can not commit to the post season play then the coach can select from the girls on the second team if one has formed.
8. In the event there is a second team, the coaches will then nominate up to twelve more players for the that team. After the nominations have been made then the ACE

Certified coach that is selected for the second post season team will take the top eight players with the most votes. The coach can then pick the remainder of the team from the rest of the nominations to complete the roster up to fourteen. The second team can not notify any players until the first team has notified their players. If a player can not play on the second team for any reason then the coach can select a player from the third team. If a third team does not make then the coach can select from any of remaining league players. Any player that has turned down the first team can not play on any other team.

9. If there are enough teams in the league for a third team then the coaches will nominate or recommend players for the third from the remaining league players. The ACE Certified coach will then pick his players from that list. The third team can not notify any players until the first and second teams have notified their players to complete their rosters. Any player that has turned down the first or second team is not eligible for the third team.
10. Post season selection is complete.

Post Season Manager Selection Process

For Pixie I:

1. After the first post season group (13 girls) is chosen, the League Vice President will determine all managers interested in being considered for post season manager. Only league approved managers will be considered.
2. The post season manager will be picked via secret ballot by a majority of all league managers present (or their designees).
3. The League Vice President and the neutral LJGSA board member will tally votes, unless the League Vice President is under consideration to manage the Post-Season team, in which case another League Vice President shall fulfill this role.
4. If two or more managers tie with the highest number of votes or no manager has a simple majority of votes, a re-vote will be held between those tied managers or the two managers with the highest number of votes. If one manager has a simple majority of votes, he will be declared the winner.
5. If two managers tie with the highest number of votes on the final vote, the League Vice President (or another League Vice President, as above) will cast the tie-breaking vote between the two managers and announce the winner. The fact that a tie occurred will not be announced.

For leagues that keep standings 8u & up:

The first place manager of his/her respective league shall be given the first opportunity to manage the Post Season Team. Should that person decline, the order will continue successively down through the standings. In case of ties, the tie breakers will be in order (1) head-to-head record, (2) record vs highest ranking opponent, (3) coin flip. Any and all additional post season teams (recognized or not recognized) will follow the same process as above.

Lake Jackson Girls Softball Association

Table of Key Rules Variations

Note: ASA rules are in effect unless specifically noted otherwise in these rules and regulations.

League	Age (1)	Game Time	Ball Size	Half Inning	Pitching Distance	Infield Fly Rule?	Dropped 3 rd Strike Rule?	Base Stealing?	Tie Breaker?	Standings Kept?
Tee-Ball	4	2 innings	11-inch Safety	Bat the Lineup	35'	No	No	No	No	No
Pixie I	6	55 min. (2)	11-inch Safety	3 Outs or 6 Runs	35'	No	No	No	No	No
Pixie II	8	55 min. (2)	11-inch Safety	3 Outs or 6 Runs	35'	No	No	No	ITB (5)	YES
Freshman	10	1:10 hr. (3)	11-inch	3 Outs or 4 Runs	35'	YES	YES	YES	ITB (5)	Yes
Sophomore	12	1:10 hr. (3)	12-inch	3 Outs or 6 Runs	40'	Yes	Yes	Yes	ITB (5)	Yes
Lower Junior	14	1:10 hr. (3)	12-inch	3 Outs or 6 Runs	43'	Yes	Yes	Yes	ITB (5)	Yes
Upper Junior	16	1:10 hr. (3)	12-inch	3 Outs or 6 Runs	43'	Yes	Yes	Yes	ITB (5)	Yes
Senior	18	1:10 hr. (3)	12-inch	3 Outs or 6 Runs	43'	Yes	Yes	Yes	ITB (5)	Yes

(1) Maximum age as of January 1st of current year. Pixie I not less than 4 years old as of January 1st of current year.

(2) Start no new inning after 55 minutes, however, may complete an inning started.

(3) Innings started before time expires will be completed unless a team is behind by more runs than they can score in a half inning.

(4) ITB – International Tie Breaker in effect.

** Note: All Coop games will be played for 1 hour 20 minutes.

SECTION VI - PLAYER CLOTHING, EQUIPMENT, AND SAFETY

1. No short-shorts or tight knit shirts may be worn in practice, league play or tournaments.
2. All players must wear shoes and socks. No steel cleats or screw-in cleats will be allowed. All catchers must wear all regulation A.S.A. equipment. Catchers shall wear all protective clothing when receiving a pitched ball anytime during games and practice sessions.
3. League players must wear head protectors while batting, running bases, and in the "on deck" circle. This also includes practice sessions.
4. All equipment shall meet ASA requirements.
5. No bat person or mascot will be allowed out of the dugout onto the playing field at any time during the course of the game. Players from each team will be responsible for bats and headgear on the field. Managers are requested to remind girls to be careful when taking practice swings in the "on deck" circle and to remind all team players to approach this area with caution.
6. The following minimum equipment will be furnished to each team: catcher's mask, catcher's shin guards, catcher's chest-protector, catcher's throat-protector, 10 practice balls, 4 game balls, and equipment bag.
7. All pitchers are encouraged to wear shin protection. The league does not provide shin protection for pitchers.
8. All league-provided equipment will be turned in immediately after the close of the season at a date and time determined by the Equipment Manager. A \$75 check, post-dated for the end of the season, shall be given to the Equipment Manager and returned to the coach upon return of the Equipment.

SECTION VII - GAMES

All Leagues

1. Team Managers must turn in lineups before game time to the official scorekeeper, the home plate umpire, and the opposing manager. Lineups must include first and last names and numbers of the players.
2. The home team will provide the official scorekeeper and the visiting team will provide the scoreboard operator.
3. A team with only eight players available at game time may elect to play and use an eight-player batting rotation with no penalty. If the team loses an additional player, the team can play short handed with seven players, but must take on out each time the lost player would have come to bat.
4. Pick-up players are allowed for league or tournament play.
 - a) A team may pick up a maximum of three players to bring a team's roster level to ten players for any game for 10u and up OR eleven players for 8u and below.
 - b) Pick up players may be from a lower age league for league play or same age league if a tournament's rule allows it. EXCEPTION 6u may pickup players from same age group
 - c) Pick up players from the same age league may not play as pitcher or catcher.
EXCEPTION 6u & 8u: a pickup player cannot play pitcher or 1st base
 - d) Pick up players cannot start the game unless there are not enough players to complete the field and must bat at the bottom of the lineup.
 - e) These players must be registered with LJGSA.
 - f) For League Placement playoff games, pick-up players are not allowed
 - g) Should a team have 10 or more regular team members (for 10u and up) or 11 or more regular team members (for 6u & 8u) for their league or tournament games, pick-up player(s) are not

allowed.

- h) Managers must get mutual consent from the pickup player's parents, manager, and age group VP before picking up the girl.
 - i) Pick-up player(s) may not miss her regular team's game(s) to play in a tournament.
 - j) All pick-up players (league or tournament) must wear their current team uniform to easily identify them as such.
5. Every girl must play defense at least 2 innings in every game. If the game is cut short (less than 4 innings) before the player can play her required two innings, then she must start her next game. This rule does not apply to pickups or in the Division I Leagues.
 6. During play, the fitness of the fields for a game shall be decided solely by the plate umpire. Prior to the start of a game, the fitness of the fields may be decided by either the plate umpire or the head umpire. This decision shall consider input from the association President, field manager and league scheduler. Teams are expected to appear for their games, unless otherwise notified. Any team showing up more than ten minutes late shall forfeit.
 7. No practice is allowed on the infield prior to regularly scheduled games.
 8. The league scheduler and the vice presidents of each league will meet to discuss the league schedule before the season begins.
 9. The league scheduler will reschedule makeup games as soon as practical. The manager or assistant manager will be notified at least 48 hours in advance of a rescheduled game. A game may be rescheduled with less notice if both managers consent. Upon rescheduling a game, the league scheduler notifies:
 - a) League vice president who notifies the teams involved.
 - b) Head umpire who notifies the umpires.
 - c) Concession stand manager who notifies the team mothers involved.
 10. Written notification of a protested ball game must be filed within 48 hours with the president, league vice president or secretary of the association. A protest committee consisting of a majority of officers of the association as appointed by the president shall meet within a reasonable time, normally less than four days, to consider the formal written protest. A protested game upheld by the committee shall be rescheduled and completed within two weeks.

Pixie Leagues Only

1. Texas ASA Area 6 Pixie rules will govern play in the Pixie 1 and Pixie 2 leagues. Complete ASA Area 6 Pixie rules can be found at the following web site location:

<http://www.eteamz.com/asaarea6/news/index.cfm?cat=161928>

2. For any conflicts existing between LJGSA Rules and Regulations and the Texas ASA Area 6 Pixie Rules, the LJGSA Rules and Regulations will apply.

T-Ball League Only:

This league is instructional. No scores or records will be kept and no umpires will be used. The league will play by the same rules as Pixie I with the following exceptions:

1. After 3 pitches the player will be allowed to hit off of the tee.
2. When a ball is thrown to a base as an out attempt the runner may only advance 1 additional base if the ball goes past the defensive player that was attempting the catch.

SECTION VIII - TOURNAMENTS

1. Each girl on any Recreational League team shall be offered the option of participating on the team if the decision is made to play in a tournament.
2. The Board of Directors must sanction all invitation games and tournaments. League officers must verify the rosters of teams entering outside tournaments.

SECTION IX - MANAGERS AND ASSISTANT MANAGERS

1. All managers and assistant managers must submit a completed Manager Application. All Manager and Assistant Manager Applications (one for each person applying) may be submitted to any LJGSA board member. Information on these forms will be used in the manager screening process and so that the Association can run a background check. If the volunteer does not pass the background check, the Executive VP will confidentially let the person know that they did not pass and will inform the team manager.
2. Candidates for manager shall be screened individually and openings filled by the Board of Directors prior to spring and fall registration and tryouts using the following requirements/guidelines
 - Requirements:
 - a. The candidate must pass the background check before being approved as a Manager or Assistant Manager.
 - Guidelines:
 - a. Past manager of a team
 - b. Past assistant manager of team
 - c. Other experience
 - d. Association member
3. An Executive Advisory Committee consisting of the President, Executive VP, Registrar, and the appropriate age division VP, and also on an as needed basis may include the Lake Jackson Parks and Recreation Director or a person appointed by the City. If any member of the committee wants to be excused from the committee or is directly involved in the situation under review, the President or Executive VP will name a replacement committee member. The purpose of this Committee will be to review appeals or disputes as defined below:
 - a. Appeal related to an expulsion or suspension of Manager, Assistant Manager, Coach, or Team Mom
 - b. Appeal related to approved Manager
 - c. Background check appeal
 - d. Decisions related to any complaint that is related to any member of the Association or is private in nature
 - e. Age Division VPs have the right to determine that a situation is sensitive or private in nature and needs to be brought before the Committee

In the event of a candidate not passing a background check, the Executive VP will notify the candidate and give them the option to present to the Executive Advisory Committee. In the event of an appeal or request to come before the Executive Advisory Committee, the member should contact the Executive VP. A time will be set for the member to come before the Executive Advisory Committee and member will have the opportunity at that time to defend/share further information. The committee will then have the opportunity to discuss the options privately and

will notify the candidate within 24 hours of their decision. A decision by this Committee must be unanimous. Should the Member not be approved through the committee they then have the option to appeal the decision to the entire board for a vote.

4. All managers and assistant managers must follow the rules and regulations set up by the association. They shall ensure that their team members obey the official softball rules and shall teach good sportsmanship at all times. They shall be required to attend orientation/training at the direction of their league vice president.
5. The purpose of the Pixie I and Pixie II leagues is to begin the development of the fundamental softball skills and to introduce the concept of participation in team sports to girls of the ages 5-8. The managers, assistant managers and coaches are expected to instruct the girls in the basics of softball and to teach them the concepts of good sportsmanship and fair play. It is strongly suggested that playing time will be equal for all girls (independent of their abilities) and that each girl is given the opportunity to play a variety of positions.
6. All managers and team assistants are required to wear shoes and shirts while working with the players or when representing the league in any capacity.
7. No tobacco or profanity will be allowed on the field or benches during an official game or tournament - this includes players, managers and umpires.
8. Players, managers and assistant managers may be suspended by the Board of Directors for not complying with the rules and regulations of the association, or for disorderly conducts during association activities or when representing the LJGSA. When a manager or assistant manager is ejected from a game or is unruly to the point of disorder, the Board of Directors shall review his actions within three (3) days. Reasons for suspension must be in written form to be presented to the Board of Directors. All those persons suspended from managing or assisting in the association may not manage, assist or occupy the field or dugout during league or tournament games.
9. No manager can suspend a girl without the approval of the vice president of his league. Reasons must be in written form outlining reasons for removal or suspension. A manager must inform the league vice president of any deletion of a player(s) from his roster as soon as it occurs.
10. No alcoholic beverages will be allowed in association activities.
11. All managers are encouraged to attend a softball coaching clinic or have attended such a clinic in the past three (3) years. LJGSA will pay for the first clinic a manager attends.
12. All Managers must designate, to the Registrar and appropriate Division VP, who the Manager, Asst. Manager, and Asst. Coach(es) are for their team and verify with the Registrar that all appropriate paperwork is turned in.
13. After draft is complete each team manager must submit to the Registrar, the names of the additional coaches/helpers that are to be covered by ASA insurance. All coaches/helpers that will be on the field or in the dugout during game time or practice must be covered by ASA insurance. LJGSA will pay for insurance for a total of 6 coaches/helpers in T-ball, Pixie I, and Pixie II and a total of 4 coaches/helpers in 10U and up. Additional coaches/helpers must purchase their own ASA insurance through the league. Each coach/helper is required to submit the proper application. NOBODY without ASA insurance will be allowed on the field or in the dugout during practices or game. All coaches/helpers applications a completion of a criminal background check are subject to approval by the Board upon

SECTION X - POST SEASON ACTIVITIES

All league recognized post season teams will take the names: Elite, Extreme, Express. If you are selected as the first team then you take the name of Elite. If you are selected as the second team then you take the name of Extreme. If you are selected as the third team then you take the name Express. This is for all age groups Pixie I - 14u.

Championship teams and other post season team(s) are responsible for their own funds.

If the Treasurer confirms that funds are available and the Board approves by vote, up to the following amounts of financial assistance may be provided to the Post Season Teams:

Pixie 1 - 2 ASA tournaments (district and state) @ \$250 each.

Pixie 2 - 2 ASA tournaments (district and state) @ \$250 each.

Freshman - 2 ASA tournaments (etc.) @ \$250 each.

Sophomore - 2 ASA tournaments (etc.) @ \$250 each.

Jr./Sr. - 2 ASA tournaments (etc.) @ \$250 each.

Each team will furnish the LJGSA with a financial statement in detail to support IRS audit and to account for contributions and expenses at the Annual meeting each year upon request by the Board. Fund raising money or sponsor contributions may be used for equipment, uniforms or expenses as needed.

Any team that is recognized by receiving an award for their placement at an ASA State, Regional or National Tournament is allowed, at their own expense, to hang a banner at the complex. The team banner must be hung in a designated area chosen by the Facilities Manager. All banners will be removed after a period of five (5) years.

SECTION XI - TEAM SPONSORS

1. All Recreational League players will have shirts provided by LJGSA. Teams must have shorts that are alike in color and style to concur with ASA Rules.
2. Eighteen (18) and Under through 10 and Under Division I teams are responsible for obtaining sponsors to cover the cost of their uniforms.
3. After a girl leaves or transfers to another league, her uniform, if paid for by a sponsor, should be turned in to the manager for other players coming to that team.

SECTION XII - TOURNAMENT TROPHIES

Senior, Junior, Sophomore, Freshman League and Pixie League tournament trophies will be awarded as set by the league tournament director and the Board of Directors.

SECTION XIII - LEAGUE TROPHIES

1. No trophies, plaques, or other awards purchased by the association will be awarded to any officer or manager for outstanding work or performance.
2. The Board of Directors will approve trophy prices.

3. A trophy will be given to each girl, manager, and assistant manager on the championship team of each league keeping standings. All girls on an Association team shall receive a participation ribbon or a medallion.
4. Any league having four (4) or more teams will award Second Place trophies.



Lake Jackson Girls Softball Association

PO Box 145 * Lake Jackson * Texas * 77566
A 501 (c) (3) Non-Profit Organization

January 27, 2013

Dear Business Owner:

The Lake Jackson Girls Softball Association is a non-profit organization that manages the fund raising efforts for girls' recreational softball in the City of Lake Jackson, which includes children, ages 5 through 16. We have over 500 children and hundreds of active adult volunteers who participate in our programs.

Each year, we offer businesses an opportunity to advertise at our fields. This not only helps us defray the cost for the participants – but it also helps spread the word to everyone who visits our ball fields about the generosity of the businesses that participate in our advertising program. We would like to invite you to become one of the many advertisers in our area.

Advertising banners are 3½' high x 8' wide, and will be displayed on one of our six outfield fences with your company logo and advertising information on your banner. The first year you advertise, the cost is \$250 (this includes the cost of the banner). You may purchase up to six banners. If you renew your banner(s) in following years, the renewal cost is \$150/banner. Any donation beyond the renewal fee will be greatly appreciated. The banners are displayed during the entire spring softball season (February-May), during various tournament weekends through the summer, and during the fall softball season (September-November).

If you would like to become an advertiser with Lake Jackson Girls Softball, please complete the enclosed Sponsor Form and return it to us with your payment, logo and advertising information. We need your support! Your prompt return will ensure that your support for Lake Jackson Girls Softball is seen by hundreds of people throughout the season. Please return completed Sponsor Form and payment promptly as our spring season begins March 3rd.

Thank you for considering the support of Lake Jackson Girls Softball in 2011. If you have any questions or need further information, please don't hesitate to call.

Anissa Cuneo

Fundraising Director
Lake Jackson Girls Softball Association
(979) 709-6301

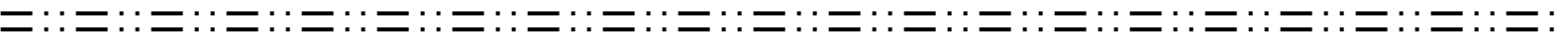


Lake Jackson Girls Softball Association

PO Box 145 * Lake Jackson * Texas * 77566
A 501 (c) (3) Non-Profit Organization

Please remit with payment to: LJGSA
P.O. Box 145
Lake Jackson, Texas 77566

Total Amount Enclosed: & _____



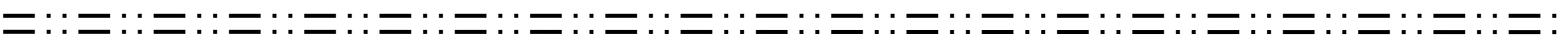
Advertising (Specific Quantity):

_____ Advertising Banner (New) -- \$250.00/banner

_____ Advertising Banner (Renewal) -- \$150.00/banner

_____ Donation

_____ Total Amount Due



Please attach any new logos to use, or changes to existing logos (i.e., letterhead or business card will suffice). Call Anissa Cuneo at 979-709-6301 if you have any questions. Thanks again for your support!!!!

PRACTICE TIME REQUEST

Division: _____
Team Name: _____
Coach: _____
Phone Number: _____

Please indicate 1st, 2nd, and 3rd choice of practice times.

Monday

_____ 5:00 – 7:00
_____ 7:00 – 9:00

Tuesday

_____ 5:00 – 7:00
_____ 7:00 – 9:00

Wednesday

_____ 5:00 – 6:30
_____ 6:30 – 8:00
_____ 8:00 – 9:30

Thursday

_____ 5:00 – 7:00
_____ 7:00 – 9:00

If you want a weekend time please put a check by your preference. Remember that you will lose some of your weekend practice times due to tournaments being held at the LJGSA Complex.

Friday

_____ 5:00 – 7:00
_____ 7:00 – 9:00

Saturday

Please indicate time _____

Sunday

Please indicate time _____

